

# Application Checklist: PreK–Grade 10

## EARLY ADMISSIONS (for siblings of current students)

**Deadline to submit an application:** November 15, 2024

**Deadline to submit required materials:** November 27, 2024

**Notification date:** December 6, 2024

**Commitment deadline:** December 13, 2024

## REGULAR ADMISSIONS

**Deadline to submit an application and required materials:** January 9, 2025

**Notification date by grade:** PreK: February 25, 2025; Kindergarten: February 6, 2025; Grades 1–8: February 13, 2025; Grades 9–10: February 21, 2025

**Commitment deadline by grade:** PreK: March 6, 2025; Kindergarten: February 13, 2025; Grades 1–8: March 3, 2025; Grades 9–10: March 12, 2025

*\*All required steps in the application process must be completed*

Below are the steps necessary to complete your student’s application.

APPLICATION STEPS	DATE
<input type="checkbox"/> <b>Attended an Information Session or Open House</b> (Highly Recommended)	
<input type="checkbox"/> <b>Viewed Virtual Campus Tour and/or scheduled one on one call with Admissions Team</b> (Recommended after attending an Information Session)	
<input type="checkbox"/> <b>Submitted Application and \$75 Non-refundable Application Fee</b>	
<input type="checkbox"/> <b>Scheduled Play Date</b>	
<input type="checkbox"/> <b>Scheduled Family Meeting</b>	
<b>PK1/PK2/K Only:</b> <input type="checkbox"/> <b>Provided Teacher Evaluations to Current Teacher(s)</b> (Optional)	
<b>Grade 1 Only:</b> <input type="checkbox"/> <b>Provided Teacher Evaluations to Current Teacher(s)</b> <input type="checkbox"/> <b>Sent Transcript Request to School</b> <input type="checkbox"/> <b>Submission of all Prior Standardized Test Scores</b>	

## ADMISSIONS FAQs

- 1 | When can I schedule the required meetings?** The Play Date or Entrance Exam and Family Meeting can be scheduled on your application portal.
- 2 | Is my child required to attend the Family Meeting?** K–Grade 1 applicants are required to attend the play date/family meeting. Applicants applying to Grade 2 and above are required to attend the family meeting.
- 3 | Can I send you copies of my child’s transcripts?** In the application there is a Transcript Release Form to submit to your student’s school, who will then send official transcripts directly to Admissions.
- 4 | My child has only one teacher for both English and math; what is the requirement?** Please have your student’s teacher fill out both the English and math recommendation forms.

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## ROLLING ADMISSIONS

BASIS Independent Manhattan is accepting applications in our Rolling Admissions application cycle for PreK–Grade 10 for the 2025–2026 school year.

**Rolling Application Deadline:** Applications for all grades are open until the grade has closed. Once a grade has closed, qualified applicants will be placed in grade level wait pools.

**Admissions Notifications:** Within 10 business days of receiving your completed application.

**Enrollment Agreement and Deposit Deadline:** Within 10 business days of being offered a seat.

Below are the steps necessary to complete your student’s application. All required steps in the application process must be completed.

APPLICATION STEPS	COMPLETE
<input type="radio"/> <b>Attended an Informational Tour or Open House</b> (strongly recommended)	
<input type="radio"/> <b>Submitted application and \$75 non-refundable application fee</b>	
<b>PREK–GRADE 1 REQUIREMENTS</b> (can be completed in any order)	<b>COMPLETE</b>
<input type="radio"/> <b>Completed Play Date</b>	
<input type="radio"/> <b>Completed Family Meeting</b>	
<b>GRADES 2–10 REQUIREMENTS</b>	<b>COMPLETE</b>
<input type="radio"/> <b>Current School has provided transcripts for the following years*:</b> <input type="radio"/> 2024–2025 <input type="radio"/> 2023–2024 <input type="radio"/> 2022–2023	
<input type="radio"/> <b>Current Teacher has submitted teacher recommendation forms*:</b> <input type="radio"/> Teacher Recommendation: Math <input type="radio"/> Teacher Recommendation: English	
<input type="radio"/> <b>Completed Entrance Exam</b>	
<input type="radio"/> <b>Completed Family Meeting</b> (transcripts required before family meeting)	

*\*Please note: We do not accept required materials from parents, only the school and/or teacher.*

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