

# Application Checklist: PreK–Grade 10

## EARLY ADMISSIONS (PreK–Grade 10)

**Deadline to submit an application:** November 14, 2025

**Deadline to submit required materials:** November 26, 2025

**Notification date:** December 5, 2025

**Commitment deadline:** December 12, 2025

## REGULAR ADMISSIONS

**Deadline to submit an application and required materials:** January 8, 2026

**Notification date by grade:** PreK: February 26, 2026; Kindergarten: February 5, 2026; Grades 1-8: February 11, 2026; Grades 9-10: February 20, 2026

**Commitment deadline by grade:** March 5, 2026; Kindergarten: February 12, 2026; Grades 1-8: February 27, 2026; Grades 9-10: March 12, 2026

Below are the steps necessary to complete your student’s application. If you have any additional questions, please feel free to reach out at [manhattan-admissions@basisindependent.com](mailto:manhattan-admissions@basisindependent.com)

APPLICATION STEPS	COMPLETE
<input type="radio"/> Attended an Admissions Event and/or Campus Tour	
<input type="radio"/> Submitted application and \$75 non-refundable application fee	
<b>PREK–GRADE 1 REQUIREMENTS</b> (can be completed in any order)	<b>COMPLETE</b>
<input type="radio"/> Completed Play Date	
<input type="radio"/> Completed Family Meeting	
<input type="radio"/> Submitted teacher recommendation form	
<input type="radio"/> Submitted most recent transcript/report card (for Grade 1 applicants only)	
<b>GRADES 2–10 REQUIREMENTS</b>	<b>COMPLETE</b>
<input type="radio"/> Current School has provided transcripts for the following years*: <ul style="list-style-type: none"> <li><input type="radio"/> 2025–2026</li> <li><input type="radio"/> 2024–2025</li> <li><input type="radio"/> 2023–2024</li> </ul>	
<input type="radio"/> Current Teacher has submitted teacher recommendation forms*: <ul style="list-style-type: none"> <li><input type="radio"/> Teacher Recommendation: Math</li> <li><input type="radio"/> Teacher Recommendation: English</li> </ul>	
<input type="radio"/> Completed Entrance Exam	
<input type="radio"/> Completed Family Meeting	

*\*Please note, all records and recommendations must be sent directly from your student’s teachers and current school to BASIS Independent Manhattan.*

## ADMISSIONS FAQs

- When can I schedule the required meetings?** The Play Date or Entrance Exam and Family Meeting can be scheduled on your application portal.
- Is my child required to attend the Family Meeting?** PreK–Grade 1 applicants are not required to attend the family meeting. Applicants applying to Grade 2 and above are required to attend the Family Meeting.
- Can I send you copies of my child’s transcripts?** In the application there is a Transcript Release Form to submit to your student’s school, who will then send official transcripts directly to Admissions.
- My child has only one teacher for both English and math; what is the requirement?** Please have your student’s teacher fill out both the English and math recommendation forms.